# Formal Teacher Observation Cycle

# Stage 1

#### **Lesson Plan**

#### **Pre-Observation** Conference

#### Teacher

- 1) Reviews student data
- 2) Prepares lesson plan/submits to observer

### **Teacher**

- 1) Prepares presentation
- 2) Shares with observer
- 3) Answers observer's questions

#### Observer

- 1) Reviews lesson plan
- 2) Collects evidence using lesson plan
- 3) Formulates questions

## Observer

- 1) Hosts conference
- 2) Listens to presentation
- 3) Asks questions
- 4) Collects evidence

# Evidence Gathered

Domain 1

## Evidence Gathered

Domain 1

# Stage 2

#### Classroom Observation

#### **Teacher**

- 1) Teaches lesson
- 2) Collects student work from the lesson

#### Observer

- 1) Observes lesson
- 2) Speaks with students
- 3) Collects evidence
- 4) Provides evidence collected to teacher

#### **Evidence** Gathered

Domain 2 Domain 3

# Stage 3

#### Reflection

#### **Post-Observation Conference**

#### **Teacher**

1) Prepares and submits: -student work samples -lesson reflection -self-ratings

## Observer

- 1) Reviews student work samples and lesson reflection
- 2) Collects evidence
- 3) Prepares initial ratings

## **Evidence** Gathered

Domain 4

#### **Teacher**

- 1) Discusses student work analysis and reflection
- 2) Discusses self-ratings
- 3) Makes suggestions for improvement

#### Observer

- 1) Hosts conference
- 2) Discusses student work samples, reflection, and initial ratings
- 3) Makes suggestions for improvement
- 5) Finalizes ratings

#### **Ratings Finalized**

Domains 1-4